



- OGI** [ON-GROUNDS INTERVIEWS] Application Deadline: _____
- CSC** [CAREER SERVICES COLLECTS] Application Deadline: _____
- SCD** [STUDENTS CONTACT DIRECTLY] Application Deadline: _____

Form must be returned by MARCH 15 to:
 Mrs. Pat Harlowe, Associate Director
 University of Virginia School of Law
 Office of Career Services
 580 Massie Road
 Charlottesville, Virginia 22903-1738
Fax: 434-924-7594

TO CONFIRM SCHEDULES PLEASE TELEPHONE THE OFFICE of CAREER SERVICES THE DAY BEFORE YOUR INTERVIEW DATE: 434-924-7349

PLEASE TYPE:

Date Mailed ____/____/____

EMPLOYER'S COMPLETE NAME: _____

LOCATION(S) OF OFFICE(S) YOU ARE INTERVIEWING FOR: _____

CLASSES TO INTERVIEW: 2L (Summer) _____ 3L (Permanent) _____ 3L (Summer) _____
CHECK ALL THAT APPLY
 Foreign LL.M.s (Permanent) _____ Foreign LL.M.s (Practical Training Internship) _____

DO YOU SPONSOR SPLIT SUMMERS WITH PUBLIC INTEREST GROUPS? Yes _____ No _____

STREET ADDRESS: _____

TOTAL NUMBER OF LAWYERS (All Offices): _____ DAYS INTERVIEWING: _____ INTERVIEWING ROOMS PER DAY: _____

MATERIALS TO BE MADE AVAILABLE TO STUDENTS:

URL _____ Other _____
WEB SITE ADDRESS

CORRESPONDENCE SHOULD BE SENT TO:

Name: _____

Title: _____ Telephone: _____

E-Mail Address: _____ Fax: _____

NAME, TITLE AND STREET ADDRESS OF PERSON AT ADDITIONAL OFFICES TO WHOM STUDENT RESUMES SHOULD BE SENT: _____

FEDERAL EXPRESS ACCOUNT NUMBER (Student resumes sent C.O.D. to employers): _____

Partnership _____ Incorporated _____ Tax Identification Number _____

2008 DATE PREFERENCES

INDICATE 1ST, 2ND, AND 3RD CHOICE FOR EACH PERIOD AVAILABLE BELOW. (Employers who interviewed in Fall 2007 will have only one available interviewing period under our date rotation system; others will be assigned a period randomly and should give dates for each. Employers providing workers for the Annual Giving Program of the Law School Foundation will be guaranteed a date during August.) **UNAVAILABLE DATES: August 27-September 17**

	August 20-22	August 22-26	September 18-24
1st Choice	_____	_____	_____
2nd Choice	_____	_____	_____
3rd Choice	_____	_____	_____

INTERVIEWING FEE: Non-refundable registration fee: \$150. Firms of 251+ lawyers (all offices): \$800 first schedule and \$500 other schedules; **Firms of 100-250 lawyers** (all offices): \$700 first schedule and \$500 other schedules; **Firms of 21-99 lawyers:** \$400 first schedule, \$200 other schedules; **Firms of 20 or fewer lawyers:** no additional fee. **Public employers** are exempt from all fees. **Invoices and description of cancellation policy will be sent with date confirmation.**

CAREER SERVICES OFFICE USE ONLY

Date(s) Reserved: _____ Date Confirmed: ____/____/____

Confirmed By: _____ Interviewing Rooms Per Day _____ Classes To Be Interviewed: _____