

C. DEADLINES AND EXTENSIONS

Unless the instructor announces an earlier deadline, all papers for academic credit are due no later than 14 days before the grading deadline for the semester in which credit is to be awarded. Instructors may not grant deadline extensions; all authority in this matter is delegated by the faculty to the assistant dean for academic services and the assistant dean for student affairs.

Deadline extensions must be sought in advance of the scheduled deadline and will be granted only in the following circumstances:

- 1) A medical or other personal difficulty has so interfered with the student's ability to complete his or her work that in the opinion of both the instructor for whom the paper is due and the assistant dean for student affairs that an extension of time is necessary to give the student a fair opportunity to complete the project. When the extension is granted, the instructor and the assistant dean for student affairs will jointly determine a realistic date for completion of the written work. If the problem involved is a continuing problem and it is not possible to set a completion date, the course may remain "pending" for up to one semester, at which time, if a definite completion date is still not determinable, the grade NC (No Credit) will be entered on the student's transcript. That grade will not be changed unless the student completes the required written work.
- 2) The project or paper has changed so that either the subject matter is substantially different or the work needed to complete the original project, due to a change in the scope of the project or the contemplated depth of analysis, is significantly greater than was contemplated by both the student and the instructor at the time the project or course began. If the student has initiated the change in the nature of the

project, the change must have been brought to the attention of the instructor and agreed to by him or her before the end of the semester in which the course or project was begun. In addition, the student must satisfy the instructor that he or she has made substantial progress toward completion of required work, meaning that most of the necessary research has been completed and a general organizational scheme for the paper exists. Documentation for the assistant dean for academic services shall include a brief statement of the work completed and the organizational scheme to be followed in writing the paper, together with a statement that the instructor has reviewed the student's application and is in agreement with the statements made therein. If an extension is granted, a realistic date for the completion of the written work will be established at that time.

D. LATE SUBMISSIONS

Students are expected to submit papers in accordance with established deadlines. Failure to submit papers when requested will result in a grade of F for the course, seminar or research project (including independent research, external studies and third-year theses).

VI. COURSE OFFERINGS

A. ENROLLMENT PROCEDURES

Except for required first-year courses and other specified courses, all students enroll in courses using the Law School's course enrollment system, LawReg. This system requires a computer with Internet access and a Web browser. Students enroll in courses for the fall and spring semesters and the January Term in accordance with the Course Enrollment Schedule and instructions published by

the Student Records Office. Eligibility for course enrollment is governed by Law School academic policies and procedures and course restrictions listed in course descriptions.

1) LAWREG LawReg is the Law School's course enrollment system. The system has two modes: LawReg, a batch lottery-style system; and LawRegRT, a real-time system.

2) HOURS OF OPERATION LawReg (batch) is available 24 hours a day in accordance with the online Course Enrollment Schedule (see VI.A.4). LawRegRT (real-time) is usually available 10 a.m. to 6 p.m. Monday-Friday, with occasional adjusted hours announced in advance.

3) REGISTRATION BLOCKS Students who have not satisfied all student health, financial or other requirements of the University or Law School may have registration blocks placed on their University records. While registration blocks will not preclude summer course enrollment, they will block course adding and dropping once classes begin in the fall. Students should make sure all accounts are settled and requirements satisfied before classes begin. The Student Records Office cannot remove or override registration blocks in the University's computer system (ISIS).

4) COURSE ENROLLMENT SCHEDULE The Course Enrollment Schedule is posted on the Law School's Web site each year. Typically, students enroll in fall, spring and January Term courses chronologically as described below.

USING LAWREG (BATCH)

- Third-year students submit a prioritized list of course add requests to enroll in up to 10 credits for the fall semester and up to 10 credits for the spring semester.

- Second-year students submit a prioritized list of course add requests to enroll in up to eight credits for the fall semester and up to eight credits for the spring semester.
- Third-year students submit drop requests and a prioritized list of add requests to enroll in up to 16 credits for the fall semester and up to 16 credits for the spring semester.
- Third-year students submit drop requests to finalize their schedules and make courses available to second-year students.
- Second-year students submit drop requests and a prioritized list of course add requests to enroll in up to 16 credits for the fall semester and up to 16 credits for the spring semester.

USING LAWREGRT (REAL-TIME)

- Second- and third-year students continue to add and drop fall and spring courses. Students may now enroll in a single January Term course.
- Graduate students may enroll in up to 14 credits for the fall semester and up to 14 credits for the spring semester. Students may enroll in a single January Term course.
- Transfer, exchange and visiting students may enroll in up to 16 credits for the fall semester and up to 16 credits for the spring semester. Students may enroll in a single January Term course.
- All students continue to add and drop courses, including January Term courses, during this first week of classes in the fall semester.
- After the fall semester add/drop period ends, all non-first-year students may continue to add and drop spring semester courses, including January Term courses.

On approximately October 20, first-year students will receive spring semester course enrollment in-

structions and information. Students will be given ample time to read course descriptions, discuss offerings in their small sections, and meet with faculty advisors before enrolling in spring semester elective courses.

- Using the LawReg batch system, first-year students must submit a prioritized list of course-add requests to enroll in at least five, but not more than seven, elective credits for the spring semester.
- Using LawRegRT (real-time), all students continue to add and drop spring semester courses, including January Term courses.
- Using LawRegRT, all students continue to add and drop spring semester courses through the first week of spring classes.

B. SPECIAL COURSES

1) COURSES TAKEN IN OTHER DEPARTMENTS Students may supplement their law school curriculum with courses from other schools and departments in the University.

Enrollment in non-law courses is subject to the following:

- a. To qualify for credit toward the J.D. degree, the course must be a graduate level, non-language course directly relevant to the student's intellectual development in the study of law that is not graded on a pass/fail basis.
- b. Students who wish to enroll in a non-law course must submit a completed non-law course request form and a signed University Course Action Form to the Student Records Office. If seeking degree credit, the petition must include a copy of the course syllabus and a statement of its direct relevance to the student's intellectual development in the study of law.
- c. No more than one non-law course may be tak-

en in a given semester.

- d. With the approval of the assistant dean for academic services, students may apply up to six non-law credits toward the J.D. degree. Students who wish to receive more than six non-law degree credits must submit a petition to the assistant dean for academic services to be approved by the Curriculum Committee. This petition must describe not only the direct relevance of the additional non-law courses to the student's intellectual development in the study of law, but must make the case that the particular set of non-law courses selected forms part of a coherent educational plan. A maximum of 12 non-law degree credits may be applied toward the J.D. degree.
- e. Enrollment restrictions and credit limits described in sections C and D above do not apply to combined-degree students. Combined-degree candidates should read the Graduate Record for specific program requirements.
- f. With the approval of the director of graduate studies, LL.M. students may apply a total of three non-law credits toward the LL.M. degree.
- g. Unlike Law School courses, many courses in other schools and departments require the permission of the instructor to enroll. While we will accept e-mails from non-law course instructors for initial enrollment, students must submit signed Course Action Forms to the Student Records Office by the end of the add/drop period to finalize their enrollment in non-law courses.
- h. Non-law courses often begin and end on different dates than Law School courses. The examination periods typically overlap, however.
- i. It is the student's responsibility to arrange courses so that full attendance is possible. No credit will be granted for any course, including a non-law course, which conflicts in time with another course in which the student is enrolled, no matter how minuscule the overlap.



In addition, no credit will be granted for courses that are scheduled so close together that full attendance is unlikely. At least 15 minutes must be allowed between consecutively scheduled courses not on the same campus (North Grounds and Main Grounds are considered separate campuses for purposes of this rule). Note that other schools' enrollment schedules may differ from the Law School's, and the Student Records Office may not learn of a time conflict until after the add/drop period has ended. Nevertheless, a student will be dropped from one of the conflicting courses when a conflict is discovered. This rule applies to all non-law courses, whether taken by combined-degree or non-combined-degree students.

- j. Nothing in this section is meant to discourage students from taking courses in other schools and departments of the University and not applying the resulting credit toward the J.D. degree. For example, fluency in a foreign language can be of obvious value in many types

of legal practice and scholarship. Language courses, however, are not directly relevant to a student's intellectual development in the study of law and do not qualify for degree credit. Such courses do count toward the 17 credits per semester course load limit (see section II.E).

- k. Non-law course grades are not included in the calculation of Law School grade point averages or in the consideration of Law School honors.

2) DIRECTED RESEARCH Eligible students may receive credit for directed research projects supervised by eligible Law School faculty members. This opportunity differs from independent research credit in that it does not necessarily result in a formal research paper authored solely by the student. Work that might qualify for directed research credit could include research and writing that lead to an article co-authored by a professor and a student, sustained library research on discrete topics for an ongoing scholarly or pro bono project of a professor, or the interviewing of witnesses in connection with a professor's public interest work. For credit to be awarded, the student must complete at least 40 hours work during the semester and the supervising faculty member must certify that the experience was sustained, productive and educationally valuable.

Preliminary enrollment for directed research is completed through LawReg. All directed research projects must be finalized by the submission of a Directed Research Application available in the Student Records Office. Students must write a summary of the research project to be undertaken and obtain the signature of an eligible supervising faculty member (see section VI.C).

Directed research projects are subject to the following restrictions:

- a. First-year students are not eligible to enroll in directed research projects.

- b. Preliminary enrollment must be completed through LawReg by the end of the add/drop period of the semester in which the project is undertaken. **NOTE:** Please confirm with the potential supervising faculty member that he or she is willing to supervise your project BEFORE enrolling in a Directed Research project.
- c. Final enrollment is accomplished when a completed Directed Research Application is submitted to the Student Records Office no later than three weeks after the add/drop period ends each semester.
- d. Only full-time resident law faculty members may supervise directed research projects (see section VI.C). Emeriti and visiting faculty members may supervise with the permission of the academic associate dean.
- e. One credit will be awarded for each project. Students will be graded on a credit/no credit basis only.
- f. Students may earn a maximum of three credits of directed research over their law school careers. Directed research credits will be combined with independent research credits for purposes of applying the overall ceilings on independent research credit (see section VI.B.3), i.e., students may earn a maximum of eight credits, a maximum of four credits per academic year and a maximum of six credits under the supervision of any one faculty member.
- g. Students may not engage in a directed research project and be a paid research assistant for the same professor in a given semester.
- h. Any work applied toward directed research credit may not be counted toward the pro bono hours registered with the Mortimer Caplin Public Service Center.

3) INDEPENDENT RESEARCH Eligible students may receive credit for independent research projects resulting in substantial research papers supervised and graded by eligible Law School faculty members.

Preliminary enrollment for an independent research project is completed through LawReg, except for yearlong spring/fall research projects begun in a spring semester and completed by the end of the subsequent fall semester. These projects must be processed by the Student Records Office because they span two academic years. All research projects must be finalized by the submission of an Independent Research Application available in the Student Records Office. Students must write a summary of the research to be undertaken and obtain the signature of an eligible supervising faculty member (see section VI.C).

Independent research projects are subject to the following restrictions:

- a. First-year students are not eligible to enroll in independent research projects.
- b. Only full-time resident law faculty members may supervise independent research projects (see section VI.C). Emeriti and visiting faculty members may supervise with the permission of the academic associate dean. Supervision by a member of the faculty of another school in the University is permitted with consultation by a member of the law faculty and with permission of the assistant dean for academic services.
- c. Preliminary enrollment must be completed through LawReg (with the exception of spring/fall yearlong projects which must be processed through the Student Records Office) by the end of the add/drop period of the semester in which the project is undertaken. **NOTE:** Please confirm with the potential supervising faculty member that he or she is willing to supervise your project BEFORE enrolling in an Independent Research project.
- d. Final enrollment is accomplished when a completed Independent Research Application is submitted to the Student Records Office no later than three weeks after the add/drop period ends each semester.

- e. Students may earn one, two, or three credits for each project based upon the substantiality of the paper produced. The number of credits to be earned is specified at the time of application. The supervising faculty member may reduce the number of credits to be awarded based upon the insubstantiality of the paper submitted.
- f. Credit for a single independent research project of two or three credits may be spread over two consecutive semesters for students whose actual work on the project extends over this period.
- g. The supervising faculty member, in consultation with the assistant dean for academic services, may approve changes to the project. However, no changes can be made after November 1 for projects ending in the fall or April 1 for projects ending in the spring.
- h. Unless the supervising faculty member establishes an earlier deadline, the research paper must be submitted no later than 14 days before the grading deadline in the semester during which the project is scheduled to be completed. Exceptions to this deadline may be granted only by the assistant dean for academic services or the assistant dean for student affairs.
- i. Guidelines for paper length by number of credits are provided at right. Typed, letter-sized (8 1/2" x 11"), double-spaced pages, footnotes included, are assumed. These are intended only as guidelines; final determination of requirements is left to the supervising faculty member.
- j. Two copies of the final research paper must be prepared. One copy is submitted directly to the supervising faculty member for review and final grading and a printed copy is submitted to the Student Records Office to be forwarded to the Law Library where it is filed under the name of the supervising faculty member for a period of five years.
- k. No independent research credit may be earned in an academic year during which the student

is preparing a third-year thesis (see section VI.B.6).

- l. Any paper submitted for academic credit as independent research and also to satisfy membership or publication requirements of a journal must be completed and submitted to the supervising faculty member before the editorial process begins. Papers submitted after editorial work has begun will not be accepted for academic credit. This does not mean a student cannot discuss the project with anyone of the student's choice; quite the contrary. It is desirable to discuss the research and findings with others including the journal editor who might know about the topic. The writing, however, should be entirely and exclusively the student's own work.
- m. Independent research credits will be combined with directed research credits for purposes of applying the overall ceilings on independent research credit (see section VI.B.2); i.e., students may earn a maximum of eight credits; a maximum of four credits per academic year; and a maximum of six credits under the supervision of any one faculty member. The hour limits described above are prescribed by the faculty and will not be waived except in very unusual circumstances, and then only upon request of the supervising professor to the assistant dean for academic services. The supervising faculty member determines the amount of credit assigned to a given project.

CREDITS	PAPER LENGTH
1	25 PAGES
2	40 PAGES
3	60 PAGES

4) JANUARY TERM COURSES January Term courses are offered each year during the week immediately preceding the start of spring semester courses. They meet for 150 minutes (2 1/2 hours) per day for five consecutive days. Students earn one credit in each course. Courses are offered in both the morning (9:30-noon) and the afternoon (1:30-4), but students may enroll in only one January Term

course each year. January Term courses are included in students' spring schedules, but are not included in calculating either the maximum or minimum course loads for the spring; the credits are included in calculating the 86 credits required for graduation. Exams and papers for January Term courses are due no later than two weeks after the course ends; final grades are due no later than four weeks after assignments are due (six weeks after the course ends). Students are expected to attend 100 percent of class sessions. The instructor may reduce a student's grade for any absence and a student who misses more than one class session risks receiving a WF grade. Special add/drop rules apply to January Term courses as follows:

- a. After the add/drop period ends in December, students may enroll in, but not drop from, January Term courses that have not yet begun and are not fully enrolled.
- b. For January Term courses that are not fully enrolled when the first class session begins, students may add (with instructor approval) and drop until the second class session begins.
- c. No drops or withdrawals will be permitted from January Term courses that are fully enrolled when the first class session begins.

5) SHORT COURSES Short courses are specialized courses typically offered by visiting experts in a given area of the law. While most are scheduled for a two-week period, some may be longer. Exams and papers for short courses are due no later than two weeks after the course ends; final grades are due no later than four weeks after assignments are due (six weeks after the course ends). Students are expected to attend 100 percent of class sessions. The instructor may reduce a grade for any absence and a student who attends fewer than 80 percent of class sessions risks receiving a WF grade. Special add/drop rules apply to short courses as follows:

- a. After the add/drop period ends, students may enroll in, but not drop from, short courses that have not yet begun and are not fully enrolled.
- b. For short courses that are not fully enrolled when the first class session begins (including those that begin during the add/drop period), students may add (with instructor approval) and drop until the second class session begins.
- c. No drops or withdrawals will be permitted from short courses that are fully enrolled when the first class session begins (including those that begin during the add/drop period).

6) THIRD-YEAR THESIS PROGRAM Eligible students may receive credit for intensive research leading to a thesis completed under close faculty supervision coupled with an oral defense before a faculty committee.

ELIGIBILITY AND APPLICATION

A student in good academic standing may undertake a yearlong thesis during his or her third year of law school. Applications must be received by the assistant dean for academic services by April 1 of the student's second year and approved by the Curriculum Committee before the beginning of the student's third year. Planning for the thesis must commence much earlier, however, because several necessary steps — such as writing a research protocol, preparing a summary of the current literature, and obtaining faculty advisors — are time-consuming.

THE APPLICATION MUST INCLUDE THE FOLLOWING:

- a. A written description of the student's research proposal. The description shall identify the research topic on which the student and the faculty advisors have agreed and indicate the sources and methodology through which the student plans to research the topic. The written description should include an explanation of why the proposed research is unique and

cannot satisfactorily be done through normal course work or supervised independent research.

- b. A summary of the current literature, endorsed by the student's faculty advisors, that indicates how the proposed research will make a significant contribution to the scholarly literature.
- c. A signed letter from two full-time resident law faculty members confirming that they have reviewed the thesis proposal and literature summary and judged that the research will make a significant contribution to the scholarly literature, and affirming that they will supervise the project and grade the research paper (see section VI.C).

EVALUATION AND APPROVAL

As soon after April 1 as is practical, the assistant dean will transmit all third-year thesis applications to the Curriculum Committee for review. The Committee may disapprove the application, approve it as submitted or request changes that would make the proposal acceptable.

CREDIT

In general, six hours of academic credit will be awarded for completion of a third-year thesis. No more than six hours of credit may be earned, although in unusual cases a lesser amount of credit may be approved. Credit will be allocated equally to each semester in the student's third-year. A student who is preparing a thesis may not earn additional credit for supervised independent research during the same period.

THESIS

Students should expect to prepare a thesis of approximately 100 double-spaced pages, including footnotes. This is intended only as a guideline; final determination of appropriate requirements will be left to the supervisory faculty committee. A printed copy of the final paper must be submitted to the Student Records Office to be forwarded to the Law Library, where it is filed under the name of the supervising faculty member for 10 years.

FACULTY SUPERVISION, DEFENSE OF THESIS, AND FINAL APPROVAL

- a. The project must be supervised by two faculty members who are expected to meet frequently with the student throughout the year.
- b. Each thesis will be reviewed by a committee composed of the two supervising faculty members plus one other faculty member named by the Curriculum Committee. Unless the Curriculum Committee determines otherwise, the supervising committee will conduct an oral examination of the student on the subject of his or her thesis. The supervising committee will determine the grade earned by the student and may reduce the number of hours of academic credit earned by the student if the completed-work was insufficient to earn the amount of credit originally approved.

C. ELIGIBLE FACULTY SUPERVISORS

The following faculty members may supervise directed or independent research projects, student-initiated study abroad, external studies projects and third-year theses.

1509	ABRAHAM, KENNETH	B569	GARRETT, BRANDON	7975	NELSON, CALEB
B561	ABRAMS, KERRY	D059	GEIS, GEORGE	5408	O'CONNELL, JEFFREY
1818	ARMACOST, BARBARA	9230	GOLUBOFF, RISA	B616	OLIAR, DOTAN
B558	BAGLEY, MARGO	6473	HAFEMEISTER, THOMAS	2991	ORTIZ, DANIEL
2992	BALNAVE, RICHARD	C369	HARMON, RACHEL	2202	RILEY, MARGARET FOSTER
D690	BARZUN, CHARLES	3581	HARRISON, JOHN	2605	ROBINSON, MILDRED
B567	BARZUZA, MICHAL	1709	HOWARD, A. E. DICK	3338	RUTHERGLEN, GEORGE
2474	BEVIER, LILLIAN	A398	HURWITZ, DEENA	6929	RYAN, JAMES
B108	BISHOP, MOLLY	C254	HYNES, RICHARD	4684	SAYLER, ROBERT
6927	BLASI, VINCENT	2709	JEFFRIES, JOHN	6138	SCHAUER, FREDERICK
1589	BONNIE, RICHARD	1943	JOHNSON, ALEX	9246	SCHRAGGER, RICHARD
D727	BOWERS, JOSH	D033	KENDRICK, LESLIE	D026	SCHWARTZMAN, MICAH
A951	BROWN, DARRYL	0640	KITCH, EDMUND	6955	SETEAR, JOHN
A961	BROWN-NAGIN, TOMIKO	6115	KORDANA, KEVIN	1517	SINCLAIR, KENT
0273	BUCK, D. RUTH	2390	KRAUS, JODY	0065	SMITH, STEPHEN F.
7018	CANNON, JONATHAN	3991	LESLIE, DOUGLAS	B575	SPRIGMAN, CHRISTOPHER
5377	CHOI, ALBERT	1775	LOW, PETER	4833	STEPHAN, PAUL
1916	COHEN, GEORGE	6973	MAGILL, M. ELIZABETH	6134	SZEPTYCKI, LEON
A972	COLLINS, MICHAEL	5806	MAHONEY, JULIA	4459	TURNER, ROBERT
5423	COUGHLIN, ANNE	2477	MAHONEY, PAUL	0508	VERKERKE, J. HOULT
5425	CUSHMAN, BARRY	5406	MARTIN, DAVID	3992	WALKER, LAURENS
2339	DOOLEY, MICHAEL	2704	MCCURDY, CHARLES	1924	WALT, STEVEN
B564	DORAN, MICHAEL	A963	MITCHELL, GREGORY	1146	WHITE, G. EDWARD
0311	DUDLEY, EARL	5407	MONAHAN, JOHN	1398	WHITE, THOMAS R.
D733	ENRIGHT, DEIRDRE	1359	MOORE, JOHN	4678	WOOLHANDLER, ANN
D725	FISCHMAN, JOSHUA	B615	MORAN, KAREN	4046	YIN, GEORGE
B314	FORD, DOUG	5162	NACHBAR, THOMAS		
6140	FORDE-MAZRUI, KIM	B348	NAGIN, DANIEL		