University of Virginia School of Law
Recommendation Graduate Studies

NOTE TO CANDIDATE: Please complete the first part of this form. Deliver or mail this form to the person who will write your recommendation. Ask your recommender to enclose the letter he/she has written on your behalf in an envelope, seal the envelope, sign across the seal, and return to you. DO NOT OPEN the envelope or break the seal. Submit the sealed envelope with your application. (If your recommender objects to returning the letter to you, it may be mailed directly to the Law School.)

Name of Applicant _____________________________________________________  Country___________________________________

I authorize the release of a candid evaluation to assist in the admission selection process, and should I enroll, to be available for use by administrators or faculty in evaluating my application for employment or my candidacy for an honor or award. I understand that the material will be kept confidential both from me and the public, and I waive any right of access that I might have by law. I further understand that the University of Virginia School of Law does not require me to execute this waiver and is willing to review my application without such a waiver.

Date______________________ Signature_____________________________________________________________________________

I authorize the release of a candid evaluation but I choose not to waive my right to examine this letter of recommendation should I enroll as a student at the University of Virginia School of Law.

Date______________________ Signature_____________________________________________________________________________

TO THOSE ASKED TO SUBMIT RECOMMENDATIONS:

It is important that recommendations be frank and detailed. Brief letters in general terms are of little value to the Graduate Committee. The letters should state the extent of the writer’s acquaintance with the applicant and the writer’s opinion of the applicant’s aptitude for graduate study in law. Any specific knowledge concerning the applicant’s intellectual ability, character, and personality should be discussed. It is particularly helpful, when possible, for the writer to compare the applicant with promising contemporaries.

Provided this applicant has signed the above waiver, you may be assured that your letter will be kept confidential from both the applicant and the public. If the applicant has chosen not to waive his or her rights under recent legislation, please be advised that following enrollment as a student at this Law School, he or she, on request, may have access to your letter.

Your recommendation may be written directly on this form using the reverse side or additional sheets if necessary. Should you choose to write a letter, this form must be attached when the letter is mailed to us.

This recommendation is to be mailed to the applicant. Please seal and sign the back flap of your envelope; the form will be submitted unopened by the candidate with his/her application.

No action can be taken on this student's application until this form is returned.
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RECOMMENDER'S COMMENTS

Signature________________________________________  Position_____________________________________
Print Name____________________________________  Date________________________________________