

**Instituto de Empresa (IE) (Spain)**

<p><b>Name, Address, Phone Number and email address of contact person at foreign institution</b></p>	<p>María Mercedes Blanco Sertal, Associate Director LL.M. Programs, IE Law School, Maria de Molina 13, Madrid, Spain 28006, (+34) 91 568 98 13 (Mercedes.Blanco@ie.edu)          Beatriz Calvet, Assistant LL.M. Programs, IE Law School, Maria de Molina 13, Madrid, Spain 28006, (+34) 91 568 98 13 (beatriz.calvet@ie.edu)          www.ie.edu</p>
<p><b>Course Load Requirements as set by UVa School of Law</b></p>	<p align="center">Minimum load of 8400 minutes = 12 ABA credits</p>
<p><b>Application Deadline</b></p>	<p align="center">April 30, 2020</p>
<p><b>Semester Dates 2020 for Fall</b></p>	<p>There are <b>three</b> LL.M. track/programs available to enroll in: 1) International Business Law, 2) Master en Derecho Transnacional de los Negocios (in Spanish), and 3) Global Corporate Compliance. All courses taken must be within the same track/no enrollment across different tracks. Dates for the Fall 2018 intake are as follows:</p> <p align="center"><b>Opening:</b> Beginning of October, 2020 (TBD)</p> <p align="center"><b>Launch:</b> Beginning of October, 2020 (TBD)</p> <p align="center"><b>First Period:</b> October-December, 2020 (TBD)</p>
<p><b>Exam Session Dates</b></p>	<p>Exams are held usually in the last session of each subject, there is not an exact period for exams but most of them will take place during the last two weeks of each period.</p>
<p><b>Orientation Program: Is there an orientation program for international exchange students? If yes, what are the dates and is it mandatory?</b></p>	<p>No, there is no special orientation program for exchange students but there is a Launch week at the beginning of the course where exchange students of the fall term are welcome.</p>
<p><b>Course Enrollment/Registration: Are students pre-enrolled or pre-registered? If yes, can students do this themselves on-line?</b></p>	<p>Students will be automatically registered in the program upon submission of application materials and completion of interview. Students will be able to select their courses (minimum 5) directly on the Application Form they need to complete as the first step of the application process. A course catalogue will be sent individually to each student together with the Application Form for their review.</p>
<p><b>Costs in addition to tuition charged, including any fee charged for transferring or receiving credit earned there.</b></p>	<p>Students will not be charged any additional fees by IE for participating in the exchange</p>

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<b>Requirements for student performance and grading methods</b>	<p>The evaluation criteria for each individual subject are described in the syllabus of each course. The most common are class participation, written essays, oral presentations and exams. <u>The IE grading scale follows a strict Bell Curve and is distributed as follows:</u></p> <p>Honors 15% of the class Excellence 35% of the class Proficiency 35% of the class Pass 15% of the class Fail Reserved for cases of underperformance.*</p> <p><i>*Students graded with a Fail must participate in an Extraordinary Call Examination. After such examination, the only possible outcomes are Low Pass or Fail.</i></p> <p><u>The numerical valuation of each letter grade is as follows:</u></p> <p>Honors 4.00 Excellence 3.66 Proficiency 3.33 Pass 3.00 Low Pass 1.00 Fail 0.00</p> <p>A student receives an Excellence or Proficiency grade when his/her performance is similar to that of the majority of the class.</p> <p>When a student's performance is superior to the rest of the class, he/she receives an Honors. If a student's performance is below average, he/she will receive a Pass.</p> <p>Only in cases of underperformance, a student may also receive a grade of Fail. If a student receives a Fail after the Extraordinary Call Examination, he/she will not have more opportunities to pass the class.</p>
<b>Extent to which country, city and facilities are accessible to disabled individuals</b>	<p>At IE some buildings are wheelchair accessible. Further, all reasonable measures will be taken to accommodate for disabled students to be able to properly access facilities and to participate in class. To this regard, we ask you to inform us in advance if an interested candidate is a disabled individual so that we can take the appropriate measures. In general Madrid is quite easy to manage for individuals with disabilities.</p>
<b>Information on availability, approximate cost, and location of housing</b>	<p>IE does not provide any student housing. Therefore, all students are required to find housing before the program starts. Information on how to go about searching for housing is available through our Student Office (student.office@ie.edu) and can be solicited via email. Once students have been registered in the program they will also have access to our Student Office webpage which provides detailed information on various channels for students to find housing.</p> <p>Individual accommodation can cost anywhere from €500 - €1000 per month depending on the area and whether one wishes to live alone or with roommates.</p>
<b>Health Insurance Requirements: Do exchange students have to purchase health insurance? Does your university offer health insurance? If so, how much does this cost per semester?</b>	<p>Students are required to purchase health insurance which will cover their stay in Madrid. IE does not provide health insurance.</p>

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<p><b>Visa Information:</b> <b>Do students need a visa? If so, when will the papers be sent to the students?</b></p>	<p>US citizens travelling to Spain for less than 90 days are not required to have a visa. If a student will be studying at IE for a period which extends beyond the 90 day limit they will be provided with the necessary acceptance letters (in English and Spanish) in order to apply for a student visa. Students can expect to receive the letter within three months before the start of their exchange period. However, students are required to manage the visa application through the appropriate consulate and/or embassy on their own.</p>
<p><b>Immunization/Health Issues:</b> <b>Are there any immunizations students are required to have?</b></p>	<p>No special immunizations are required.</p>